

CLERK'S OFFICE

APPROVED

Date: 11-22-02

Submitted by: Chair of the Assembly at the Request of the Mayor

Prepared by: Planning Department

For Reading: October 15, 2002

ANCHORAGE, ALASKA

AR NO 2002-326

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE MILLION TWO HUNDRED THIRTY FOUR THOUSAND SEVEN HUNDRED THIRTY THREE DOLLARS (\$1,234,733.00) TO THE STATE CATEGORICAL GRANTS FUND (231) FROM THE ALASKA DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE FY 2003/PY 2002 STATE TRAINING AND EMPLOYMENT PROGRAM (STEP) WITHIN THE PLANNING DEPARTMENT.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the sum of One Million Two Hundred Thirty Four Thousand Seven Hundred Thirty Three Dollars (\$1,234,733.00) is appropriated to the State Categorical Grants Fund (231) from the Alaska Department of Labor and Workforce Development for the FY 2003/PY 2002 State Training and Employment Program within the Planning Department.

Section 2. This resolution shall take effect immediately upon passage and approval by the Municipal Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 22nd day of October, 2002.


Chair

ATTEST:


Municipal Clerk

Departmental Appropriation:

Planning Department: \$1,234,733.00



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

AM No. 877 -2002

Meeting Date: October 15, 2002

From. Mayor

Subject Appropriating the State Training and Employment Program (STEP) for Fiscal Year 2003/Program Year 2002

The Administration requests approval of the attached resolution to appropriate One Million Two Hundred Thirty Four Thousand Seven Hundred Thirty Three Dollars (\$1,234,733.00) to the State Categorical Grants Fund (231) from the Alaska Department of Labor and Workforce Development for the FY 2003/PY 2002 State Training and Employment Program (STEP) within the Planning Department. The grant will fund program from July 1, 2002 through June 30, 2003.

These funds will be used to provide job training and job placement services to registered eligible residents who need program services to gain or maintain unsubsidized employment. This program is intended to help workers improve their employment future, and/or move off unemployment insurance benefits, and/or minimize their necessity to claim unemployment insurance benefits in the future. These services should ultimately result in reduced claims against unemployment benefits in the future, which will help keep down the cost of doing business for employers. Operating under a consortium agreement between the Municipality of Anchorage and the Matanuska-Susitna Borough, training and employment opportunities are provided to qualified individuals through the combined service area.

The following budget is presented

STATE CATEGORICAL GRANTS FUND (231)

| <u>REVENUES</u> | <u>ACCOUNT NAME</u> | <u>AMOUNT</u> |
|---------------------|-----------------------------------|---------------|
| 231-15742G-9398 | Other State Grant Revenues | \$1,234,733 |
| <u>EXPENDITURES</u> | | |
| 231-15742G-1101 | Salaries & Wages | 298,332 |
| 231-15742G-1401 | Retirement | 93,213 |
| 231-15742G-3202 | Postage | 100 |
| 231-15742G-3302 | Mileage | 100 |
| 231-15742G-3303 | Freight, Express, Messenger | 10 |
| 231-15742G-3307 | Conferences – Outside Alaska | 500 |
| 231-15742G-3308 | Conferences – Inside Alaska | 500 |
| 231-15742G-3601 | Maintenance Contracts – Equipment | 10 |
| 231-15742G-3611 | Maintenance – Computers | 10 |
| 231-15742G-3801 | Board Expenses | 5,000 |
| 231-15742G-3802 | Advertising | 200 |
| 231-15742G-3803 | Printing & Binding | 100 |
| 231-15742G-3805 | Dues/Subscription/Memberships | 10 |

| | | | |
|----|-----------------|---------------------------------|------------------|
| 40 | | | |
| 41 | 231-15742G-3806 | Tuition and Registration Fees | 10 |
| 42 | 231-15742G-3808 | Contractual | 499,512 |
| 43 | 231-15742G-3860 | Participant Support | 25,000 |
| 44 | 231-15742G-3861 | Participant Training | 5,000 |
| 45 | 231-15742G-5402 | Equipment Lease/Purchase | 500 |
| 46 | 231-15742G-5411 | Computer Hardware >1000 | 2,000 |
| 47 | 231-15742G-5412 | Computer Software >1000 | 1,000 |
| 48 | 231-15742G-5603 | Equipment <1000 | 10 |
| 49 | 231-15742G-5604 | Computer Hardware <1000 | 10 |
| 50 | 231-15742G-5605 | Computer Software <1000 | 10 |
| 51 | 231-15742G-6022 | Clerk | 210 |
| 52 | 231-15742G-6053 | WIA Clearing IGC | 117,286 |
| 53 | 231-15742G-6088 | IT | 730 |
| 54 | 231-15742G-6091 | Office of Management & Budget | 1,650 |
| 55 | 231-15742G-6095 | Purchasing | 8,770 |
| 56 | 231-15742G-6103 | Financial Reporting, | 19,780 |
| 57 | 231-15742G-6104 | Payroll | 1,650 |
| 58 | 231-15742G-6105 | Financial Processing, AP | 3,300 |
| 59 | 231-15742G-6110 | FIS | 8,110 |
| 60 | 231-15742G-6145 | General Liability | 56,970 |
| 61 | 231-15742G-6147 | Workmen's Compensation | 53,780 |
| 62 | 231-15742G-6151 | CPD Administration | 25,200 |
| 63 | 231-15742G-6182 | Classification | 530 |
| 64 | 231-15742G-6184 | Employee Records | 1,650 |
| 65 | 231-15742G-6185 | Employee Benefits | 2,120 |
| 66 | 231-15742G-6194 | Employment | 1,860 |
| 67 | | | |
| 68 | | | |
| 69 | | TOTAL | 1,234,733 |
| 70 | WIA Clearing | | |
| 71 | | | |
| 72 | 231-15762G-1101 | Salaries & Wages | 76,546 |
| 73 | 231-15762G-1401 | Retirement | 17,900 |
| 74 | 231-15762G-2101 | Supplies | 1,000 |
| 75 | 231-15762G-2201 | Operating Supplies | 1,000 |
| 76 | 231-15762G-3101 | Professional Services | 500 |
| 77 | 231-15762G-3151 | Contractual Services Janitorial | 3,360 |
| 78 | 231-15762G-3201 | Communication | 1,000 |
| 79 | 231-15762G-3701 | Rent | 12,280 |
| 80 | 231-15762G-6085 | Graphics | 500 |
| 81 | 231-15762G-6145 | General Liability | 1,100 |
| 82 | 231-15762G-6147 | Workmen's Compensation | 2,100 |
| 83 | | | |
| 84 | | TOTAL | 117,286 |
| 85 | | | |
| 86 | 231-15762G-7404 | Title 1B IGC Other | (117,286) |
| | | TOTAL | (117,286) |

THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED RESOLUTION
APPROPRIATING \$1,234,733 FROM THE ALASKA DEPARTMENT OF LABOR AND
WORKFORCE DEVELOPMENT TO THE STATE CATEGORICAL GRANTS FUND (231).

Concur:

Prepared By:

Harry J. Kieling, Jr.
Municipal Manager

Susan R. Fison, Director
Planning Department

Respectfully Submitted,

Fund Certification:
231-15742G-9398 \$1,234,733
FY03/PY02 STEP Grant BY 2002

George P. Wuerch
Mayor

Kate H. Giard
Chief Fiscal Officer



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Work Flow History Report

AR 2002-326

Workflow History

| Workflow Name | Action Date | Action | User | Security Group | Content ID | Revis |
|--------------------------|---------------------|---------|------------|----------------|------------|-------|
| Planning_SubWorkflow | 9/27/02 10:52 AM | Approve | fisonsr | Public | 000267 | 0 |
| PDPW_SubWorkflow | 9/27/02 1:01 PM | Approve | campbellce | Public | 000267 | 0 |
| OMB_SubWorkflow | 9/30/02 7:28 AM | Approve | frascacl | Public | 000267 | 0 |
| Finance_SubWorkflow | 10/1/02 8:39 AM | Approve | giardkh | Public | 000267 | 0 |
| MuniManager_SubWorkflow | 10/1/02 11:28 AM | Approve | poseyjm | Public | 000267 | 0 |
| MuniMgrCoord_SubWorkflow | 10/1/02 12:19 PM | Approve | bealejl | Public | 000267 | 0 |

INTRODUCTION

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